

**MINUTES OF THE
WV CONSOLIDATED PUBLIC RETIREMENT BOARD
COMPUTER SYSTEM UPDATE COMMITTEE
MEETING OF JULY 14, 2016**

A meeting of the West Virginia Consolidated Public Retirement Board (CPRB) Computer System Update Committee was held in the Large Conference Room, located at 4101 MacCorkle Avenue, SE, Charleston, West Virginia, and was called to order at 10:04 a.m. by Chairman Michael Corsaro.

Roll call was taken.

Members present were:

Captain Michael Corsaro, Chairman
Brittany Vascik, *representing Governor Earl Ray Tomblin*
Jeff Waybright, *representing Auditor Glen B. Gainer*
Diana Stout, *representing Treasurer John Perdue*
Acting Cabinet Secretary Mary Jane Pickens

No members were absent.

A quorum was present.

Due notice had been published.

Also, present were:

Jeffrey E. Fleck, CPRB Executive Director
Terasa Miller, CPRB Deputy Director
Heather Drake, CPRB Office Assistant
Chrissy Courtney, CPRB Outreach Coordinator
Deana Gose, CPRB Uniform Services Manager
Cindy Boyd, Data Cleansing Manager
Marc A. Monteleone, Esquire, Bowles Rice
Norm Buckwalter, LRWL Computer Project Manager
Meir Schechter, LRWL Senior Consultant

Item #1: Approval of the 5/27/2015 Meeting Minutes

Ms. Vascik made a motion to approve the May 27, 2016 meeting minutes of the CPRB Computer System Update Committee. The motion was seconded by Mr. Waybright. The motion carried unanimously.

Item # 2: Discussion of Deloitte Change Order

Chairman Corsaro announced to the Committee he would entertain a motion to go into Executive Session for purposes of discussing contractual matters.

Ms. Vascik made a motion to go into Executive Session for purposes of discussing contractual matters as allowed by West Virginia Code §6-9A-4. The motion was seconded by Acting Cabinet Secretary Mary Jane Pickens. The motion carried unanimously.

Executive Director Fleck announced he would like for the COMPASS team to remain during Executive Session. The Computer System Update Committee went into Executive Session at 10:06 a.m.

Chairman Corsaro reconvened the Computer System Update Committee from Executive Session at 11:17 a.m.

Chairman Corsaro announced the Committee was in Executive Session for purposes of discussing contractual matters. He announced there were no decisions made during Executive Session and we will now return to Item #2 on the agenda; Discussion of COMPASS Project.

Ms. Stout made a motion to recess the Computer System Update Committee until 9:45 a.m. on Wednesday, July 20, 2016. The motion was seconded by Mr. Waybright. The motion carried unanimously.

Chairman Corsaro recessed the Computer System Update Committee meeting at 11:18 a.m.

**MINUTES OF THE
WV CONSOLIDATED PUBLIC RETIREMENT BOARD
COMPUTER SYSTEM UPDATE COMMITTEE
JULY 20, 2016
RECONVENING THE RECESSED MEETING OF JULY 14, 2016**

The reconvened meeting of the West Virginia Consolidated Public Retirement Board (CPRB) Computer System Update Committee was held in the Legal Conference Room, located at 4101 MacCorkle Avenue, SE, Charleston, West Virginia, and was called to order at 9:42 a.m. by Acting Chairman Diana Stout.

Roll call was taken.

Members present were:

Diana Stout, Acting Chairman, *representing Treasurer John Perdue*

Brittany Vascik, *representing Governor Earl Ray Tomblin*

Jeff Waybright, *representing Auditor Glen B. Gainer*

Gale Given, *representing Acting Cabinet Secretary Mary Jane Pickens*

Members absent were:

Captain Michael Corsaro

A quorum was present.

Due notice had been published.

Also, present were:

Jeffrey E. Fleck, CPRB Executive Director

Terasa Miller, CPRB Deputy Director

Candi Kinslow, CPRB Executive Assistant

John Beane, CPRB Chief IT Officer
Norm Buckwalter, LRWL Computer Project Manager
Tom Zacharias, Deloitte Consulting

Acting Chairman Stout announced to the Committee that Chairman Corsaro could not be here and has asked me to serve as Acting Chair for the continuation of this meeting today. She announced we will now return to Item #2 on the Agenda; Discussion of Deloitte Change Order.

Item #2: Discussion of Deloitte Change Order

Acting Chairman Stout announced she would entertain a motion to go into Executive Session for purposes of discussing contractual matters.

Mr. Waybright made a motion to go into Executive Session for purposes of discussing contractual matters as allowed by West Virginia Code §6-9A-4. The motion was seconded by Ms. Vascik. The motion carried unanimously.

Executive Director Fleck announced he would like for Tom Zacharias, Deloitte Consulting to exit during Executive Session. The Computer System Update Committee went into Executive Session at 9:43 a.m.

Acting Chairman Stout reconvened the Computer System Update Committee from Executive Session at 9:49 a.m.

Acting Chairman Stout announced the Committee was in Executive Session for purposes of discussing contractual matters. She announced there were no decisions made during Executive Session and we will now return to Item #2 on the agenda; Discussion of Deloitte Change Order.

Item #2: Discussion of Deloitte Change Order

Acting Chairman Stout announced she would entertain a motion from the Computer System Update Committee to recommend to the Board to issue a Change Order for Deloitte Consulting for a \$3 million dollar increase based upon negotiations by both parties; \$2 million of which will be payable upon Vender Acceptance Testing (VAT) completion; that we extended the schedule to April 30, 2017 and authorize the Executive Director to negotiate the Change Order.

Mr. Waybright made a motion the Computer System Update Committee issue a Change Order for Deloitte Consulting for a \$3 million dollar increase based upon negotiations by both parties; \$2 million of which will be payable upon Vender Acceptance Testing (VAT) completion; that we extended the schedule to April 30, 2017; authorize the Executive Director to negotiate the Change Order and recommend it to the Board for their approval. The motion was seconded by Ms. Vascik. The motion carried unanimously.

Item #3: Discussion of LRWL Change Order

Acting Chairman Stout announced she would entertain a motion for the Computer System Update Committee to recommend the Board to approve a Change Order for LRWL, to extend their contract through March 31, 2018; and that the hourly rates stated in the current contract in the amount of the extension not to exceed \$498,600.00.

Mr. Waybright made a motion the Computer System Update Committee approve a Change Order for LRWL, to extend their contract through March 31, 2018; that hourly rates stated in the

current contract in the amount of the extension not to exceed \$498,600.00; and recommend to the Board for their approval. The motion was seconded by Ms. Vascik. The motion carried unanimously.

Item #4: Other Business

Acting Chairman Stout asked if there was any other business to bring before the Committee. None was heard.

Mr. Waybright made a motion to adjourn the Computer System Update Committee Meeting. Ms. Vascik seconded the motion. The motion carried unanimously.

Acting Chairman Stout adjourned the recessed Computer System Update Committee meeting of July 14, 2016 on July 20, 2016 at 9:51 a.m.

Respectfully submitted,



Diana Stout, Acting Chairman



Jeffrey E. Fleck, Executive Director